

OMBA Meeting Minutes February 8, 2022

TOPIC	DISCUSSION
Call to order	<ul style="list-style-type: none"> Meeting was called to order by Chris at 7:05 pm
Secretary's report	<ul style="list-style-type: none"> Vanessa Hamilton shared the meeting minutes. Doug made a motion to approve the minutes. Traci Wertz seconded. Motion approved. Vanessa reminded the directors that the scholarship application deadline was coming up. We discussed whether to incorporate seniors planning on a music minor. (Currently, applicants must be music majors.) Tabled for now as we have seniors planning to major in music.
Concession's report	<ul style="list-style-type: none"> Dave Hilger was absent. Orders have been placed for Keynote Classic. Traci Wertz has receipts. Traci will provide estimates for food orders to Jim.
Treasurer's report	<ul style="list-style-type: none"> Jim Blair reported 10 families have outstanding balances of about \$700 per person. He'll continue to email out invoices. Option to mail hard copy. Traci Wertz asked about hardship fund. Vanessa will email copy. Amazon business account - Invites sent to Dave H. & directors. Director credit cards added. Setup with approval rule for Jim's approval (initially). Will continue for a couple of months. Keynote Classic - advertiser invoice will go out Friday. We have 4 Square devices (Kindles). Could we get more devices donated? iPad or Galaxy Tab with iOS 12 or Android 5. Idea to have a credit card only lane. Idea to charge \$2 more for CC ticket purchases. 1099s sent to CPA on 1/23/22; went out to contractors; one had the wrong address; contractors need to fill out a new W9 if they move; get new one each year JP Morgan Chase check donation for \$500 from employee match Credit cards: Reminder to directors to save CC receipts; we have 8 CCs (3 HS dirs, 3 MS dirs, Treasurer, & Dan O'Brien) CC limit must be allocated based on need; one account with authorized users. How does reimbursement work? Complete form, attach receipts, get director's signature, and send to Jim. Look into getting non-profit CC. Increase credit limit? Dan's CC will be closed (currently set to \$0 limit & Jim has the physical card.) Chris would like the new assistant treasurers being used to support Jim. Let's put together a financial plan to get people up to speed for next school year. Get directors more flexibility to spend their budget. Asst treasurer monitors and keeps things organized.
Executive Vice President's report	<ul style="list-style-type: none"> Traci Wertz is looking into other fundraising opportunities at restaurants, etc. Snap Raise - Directors would like this tabled for the year. Revisit the subject in June and use it in conjunction with in person Pride Day.
President's report	<ul style="list-style-type: none"> Chris Myers researched the statutory agent requirements. Needs a person and an address. If the entity is sued, the agent is notified. Mail gets sent to the agent. Chris will assume this task. He'll notify Terri and his mom (the prior agent).
Program reports	<p>OHS Choir</p> <ul style="list-style-type: none"> Tim Smith reported: 2/12 Loveland, 2/19 Keynote Classic, 2/25 Ross, 2/28 Choir concert, Contest 3/4 & 3/5, Show choir audition 3/8 & 3/9. One student earned superior rating.

OHS Orchestra

- Michelle Beck reported: 2/15 concert, Contest 2/25 & 2/26

OHS Band

- Ian Brun reported: Concert 3/1, Contest 3/4 & 3/5, Tux shirts will be ordered online, Solo Ensemble on 4/9 is growing.

SMS Choir - Silcott; SMS Orchestra - Irvine; SMS Band - Grimes

- Katie Silcott reported: Alyssa had a baby and has a sub for orchestra; concert in March. Melissa has lots of kids moving up to HS. Lots of 5th graders coming in too. Choir concert 3/15. Board expressed congratulations to Katie for Grammy nomination. Made it to top 10. She'll receive a check. She needs a new credit card. She received a grant for the sound equipment.

New business

- Vanessa brought up the subject of director wish lists. Let's think about, discuss, and plan for larger expenditures on the horizon. We have \$20,000 set aside for a new truck. OLSD paid half for the one we have. Ian would like us to set aside money and build a uniform and piano fund. Tim mentioned show choir and concert risers. In next 5-10 years, we'll need to replace concert grand piano. Also replace acoustic pianos with electric pianos. Saves on tuning costs. Ian doesn't anticipate replacing uniforms this coming year.
- Jennifer Myers will assist Jim with Quick Book help.

Adjourn

- Motion to adjourn the meeting by Vanessa at 8:10 pm, seconded by Chris.

Executive Officers in Attendance: Chris Myers, Traci Wertz, Jim Blair, Vanessa Hamilton**Other Attendees Signed In:** Tim Smith (by phone), Ian Brun, Michelle Beck, Katie Silcott, Jennifer Myers, Doug Smith, Andrea Calvaro Squaiella, Jen Tuma, Traci Wisard.**Minutes taken by:** Vanessa Hamilton; **Next meeting:** March 8, 2022