



Olentangy Music Boosters Association, Inc.
 675 Lewis Center Road
 Lewis Center, Ohio 43035
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OMBA Meeting Minutes October 11, 2022

TOPIC	DISCUSSION
Call to order	<ul style="list-style-type: none"> Meeting was called to order by Chris at 7:04 pm
Secretary's report	<ul style="list-style-type: none"> Vanessa Hamilton shared the September meeting minutes. Chris Myers made a motion to approve the minutes. Traci Wertz seconded. Motion approved.
Concession's report	<ul style="list-style-type: none"> Traci shared that the last football Friday night is this week. At the end of the fall season, we'll take a look at the participation rate going into next year. Traci is not interested in running the stand next fall. Playoff schedules for field hockey & soccer are being worked out. After the season, we will clean and close the stand and take a final inventory. We will transfer extras to show choir for Keynote Classic. Shout out to Katie Silcott and the SMS families for their awesome job in the Snack Shack!
Treasurer's report	<ul style="list-style-type: none"> Jim Blair presented the Treasurer's report. Pride Day: still some money coming in. Cash & checks approx \$17,300 on that day. Paypal \$2,300. One parent's company does a match. With all that it will be over \$20,000. Vanessa shared that Liz Griffin and other parents in Olentangy Ridge (the winners this year) were interested in helping with Pride Day next year. P&L statements emailed to board and directors. Jim is making adjustments & will get to the accountant by 11/15. State filing has the same deadline. Huntington is sending a remote check scanner.
Executive Vice President's report	<ul style="list-style-type: none"> Traci Wertz presented the Vice President's report. Discount cards were not as successful as we hoped. Timing ended up not being as we anticipated due to production delays with the cards. We can continue to sell them. Can we have a table at the football game? Yes. Next year, we'll change the timing of the sale. Have cards manufactured over the summer & give them out during band and choir camps. Chris shared his strategy of having students make a list of friends to contact & send texts to those listed. Next time, we can coach them on how to do it.
President's report	<ul style="list-style-type: none"> Chris Myers had nothing to report. New business is detailed below.
Program reports	<p>OHS Choir</p> <ul style="list-style-type: none"> Tim Smith was absent. Traci shared the choir report. Be a Star was on Friday. Parent volunteers were amazing. Pumpkin patch on Saturday. Haunt on 28th & 29th. Choir performs as people arrive. Competitions at the end of January. Themes are Devil's Nightclub for Keynotes and Snow Day for Shenotes. <p>OHS Orchestra</p> <ul style="list-style-type: none"> Michelle Beck was absent. Vanessa shared the orchestra report. Concert tomorrow at 7pm. 5 students selected Regional Orchestra; 1 All State Alternate; 1 All State Orchestra. <p>OHS Band</p> <ul style="list-style-type: none"> Ian Brun was absent. <p>SMS Choir - Silcott; SMS Orchestra - Irvine; SMS Band - Grimes</p> <ul style="list-style-type: none"> No representation at the meeting.
Old business	<ul style="list-style-type: none"> Nothing to report.
New Business (at the beginning of	<ul style="list-style-type: none"> Chris would like to start the process of looking for a bookkeeper on a monthly basis. Approx. \$250 per month (or less); \$3,000 cost for the year. Would be in addition to

the meeting)

the cost of CPA for taxes. Potentially a 9-month hire through the school season? August through May? Jim shared that income/expenses continue through those other months. 4-6 hours of work per week? Reconciling expenses vs director's budgets. Chris is not confident that the past 8 years of taxes reflect accurate income amounts. Program fees are not the same as donations. Hire would prepare a balance sheet every month. Check with the accountant to see if they have a suggestion. We need more transparency & to ensure directors' budgets and capital savings are allocated properly. Chris will draft a task list to share with the Executive Board. We will need to guide the hire on what the transactions are. Income is a big deal when it comes to our available credit. Recommend that the bookkeeper comes to the monthly meetings. Chris made a motion to start the search with a \$250 monthly cap for a 12-month term. We have the income to cover the expense. Vanessa 2nd the motion. All in favor, none opposed.

- Chris is interested in exploring the purchase of a new pretzel warmer. Pretzels are a high demand/low cost item. They cost 90 cents and sell for \$4. Believes a warmer will cost \$450-800. Would need it for next fall. Traci will text Dave to ask. Discussion tables for now.
- Chris had an idea for a vinyl banner/sign on the concession stand saying that sales benefit the music programs. Traci suggested having a sponsor like Jet's or Raising Canes. Do we need Jay's permission? Discussion tabled for now.
- Senior night corsages for band: senior parent requested reimbursement. We will direct her to Ian for his approval of the expense.
- Chris presented pricing for PO Box at Orange Post Office. Cost was slightly more than anticipated. 5x5.5 \$212/year. 11x5.5 \$332/year. We'll need to do changes of address for each vendor and let the directors know. Chris made a motion. Vanessa 2nd. All in favor, none opposed.
- Kim Norbuta attended the meeting to discuss the possibility of including theater in our booster group. Mrs. McReynolds, OHS theater teacher, is attempting to form a booster organization but creating a 501(3)(c) organization is expensive. Can theater be included in OMBA? Several parents overlap between the music and theater organizations. Orange and Berlin include theater in their "arts" booster group. They would like to have their own fundraisers for equipment, etc. They wouldn't expect funds from OMBA. Dine & donate events need tax ID #. The school has provided their number in the past, but it is cumbersome. We'll share our tax ID # with them. We discussed the positives of including more families in our organization. Would directors need to approve this change? Theater ticket sales funnel through the school, and they manage their money through them. We aren't completely sure of all that we would need to do. Theater does 3 major shows per year. Currently, the student cost is pay to play. We would need to change the bylaws and our name. Chris suggested that Mrs. McReynolds speak with the music directors to get their feedback. We would need that before going further. Discussion tabled for now.
- Vanessa reminded everyone of the upcoming elections in December.

Adjourn

- Motion to adjourn the meeting by Vanessa at 8:03 pm, seconded by Traci.

Executive Officers in Attendance: Chris Myers (President), Traci Wertz (Vice President), Jim Blair (Treasurer), Vanessa Hamilton (Secretary)

Other Attendees Signed In: Kim Norbuta, Doug Smith

Virtual Attendees: None known (Note other virtual observers may have been in attendance.)

Minutes taken by: Vanessa Hamilton; **Next meeting:** November 8, 2022