

OMBA Meeting Minutes November 8, 2022

TOPIC	DISCUSSION
Call to order	<ul style="list-style-type: none"> Meeting was called to order by Chris at 7:02 pm
Secretary's report	<ul style="list-style-type: none"> Vanessa Hamilton was absent. Traci Wertz made a motion to approve the minutes. Doug seconded. Motion approved.
Concession's report	<ul style="list-style-type: none"> Traci shared that the winter closing for concessions would take place on November 13th. It will reopen in March for Spring sports. The Jet's pizza invoice was discussed and will be paid by Traci. Continued discussion on purchasing an additional pretzel warmer. This will be revisited prior to the Fall 2023 season. Traci will follow up with the Couchman family about potentially donating a banner sponsored by Jet's letting customers know the outdoor concessions support the music program.
Treasurer's report	<ul style="list-style-type: none"> Jim shared that the tax return was complete and the state form would be filed by the 15th. There is a filing fee of \$100. Pride Day netted ~\$20,000 total after counting the donations through PayPal. Traci provided the Discount Card invoice to Jim on the 6th for payment - total charge was \$2,600. The accounts at First Commonwealth still need to be closed out, there is approximately \$17,000 still there. Chris requested this happen immediately.
Executive Vice President's report	<ul style="list-style-type: none"> Traci Wertz had nothing to report.
President's report	<ul style="list-style-type: none"> Chris Myers had nothing to report. New & old business is detailed below.
Program reports	<p>OHS Choir</p> <ul style="list-style-type: none"> Tim Smith reported that Haunt was successful - room for growth there. Final Be A Star participant count was 124 kids. A parent has been identified to run the program next year. The OCC honors choir is on November 9th and will have OHS represented. Competition season preparations have started. The choir Poinsettia sale starts on November 14 through the end of November. <p>OHS Orchestra</p> <ul style="list-style-type: none"> Michelle Beck reported that 5 Olentangy Students were included in the Regional Orchestra. Winter concert is the Wednesday after Thanksgiving <p>OHS Band</p> <ul style="list-style-type: none"> Ian Brun was absent. <p>SMS Choir - Silcott; SMS Orchestra - Irvine; SMS Band - Grimes</p> <ul style="list-style-type: none"> No representation at the meeting.
Old business	<ul style="list-style-type: none"> Kim Norbuta attended to discuss potentially combining theater boosters into OMBA. A follow up meeting with the drama director and head of the boosters will take place prior to the December meeting to understand scope of the ask. Chris led a discussion on finding a bookkeeper to help with transactions and reporting. He shared a document that delineated how the responsibilities could be split between the treasurer and a bookkeeper and asked for Jim to review and provide feedback. Post Office Box has been set up - we are box #305.

New Business

- Both Jim and Chris recommend finding a receipt app that can be used to submit receipts when purchases are made. In addition use the credit card statements to have directors indicate where charges should be allocated and approved.
- Jim will not be running for treasurer - need a candidate to fill the position. Doug will also not return as band assistant treasurer.
- Discussion on how scholarships should be applied. Recommendation from Traci Wizard is to lower the monthly payment across all of the months. A payment in full for the first month would be expected. Chris made a motion to vote on this, with Jim seconding. All in attendance voted yes.
- Steve Hausfeld brought up that we need to set up a new tax exempt status account at Menards under the treasurer's email. Currently it is under Steve's name and email.

Adjourn

- Motion to adjourn the meeting by Traci Wertz at 8:36 pm, seconded by Chris

Executive Officers in Attendance: Chris Myers (President), Traci Wertz (Vice President), Jim Blair (Treasurer)**Other Attendees Signed In:** Michelle Beck, Tim Smith, Steve Hausfeld, Kim Norbuta, Doug Smith, Traci Wisard**Virtual Attendees:** Lisa Hausfeld**Minutes taken by:** Traci Wertz; **Next meeting:** December 13, 2022