



**Olentangy Music Boosters Association, Inc.**  
 P.O. Box 305  
 Lewis Center, Ohio 43035  
 (740) 657-4100

## OMBA Meeting Minutes February 14, 2023

TOPIC	DISCUSSION
<b>Call to order</b>	<ul style="list-style-type: none"> <li>Meeting was called to order by Chris Myers at 7:04 pm</li> <li>OLSD Treasurer, Ryan Jenkins, presented to the board. See notes on the last page.</li> </ul>
<b>Secretary's report</b>	<ul style="list-style-type: none"> <li>Vanessa Hamilton shared the minutes. Chris Myers made a motion to approve the minutes. Traci Wertz seconded. Motion approved.</li> <li>Scholarship: Vanessa reviewed process (deadlines suggested by district, application sent to directors, students turn in application to Vanessa, pull together 3 app reviewers from OHS staff &amp; community members, rubric provided to help evaluate)</li> <li>Rob Griffiths shared a scholarship opportunity. The Meyer family has funded a need-based scholarship through the Delaware County Foundation that helps fund extracurricular (sports, music, etc.) pay to play/participate costs.</li> </ul>
<b>Concession's report</b>	<ul style="list-style-type: none"> <li>Traci Wertz reported that the spring schedule is ready. First game is 3/18. Show choir families won't be able to volunteer on 3/18, 3/23, or 3/25 due to conflicts. Stand cleanout will happen on 3/4. Plan a volunteer appreciation event when it is warmer. Hold a drawing for volunteers at the end of the spring season.</li> </ul>
<b>Treasurer's report</b>	<ul style="list-style-type: none"> <li>Traci Wisard was absent. Vanessa read her report: Classic money coming in a timely fashion. Vendors &amp; check requests getting processed faster. Chris &amp; Traci met with bookkeeper very briefly last week. Traci is scheduling another meeting to delve into exactly how she can help. Most show choir families received their last invoice. Traci has 12 that are on a different payment plan/schedule that still remain for the season. Winterguard monies are being collected &amp; applied.</li> <li>Chris added we have \$176,000 cash on hand (\$26,000 in checking, \$37,000 in main account, \$110,000 in savings). Approx. half of savings (\$60k) is saved for band uniforms. Probably 2024/25 school year. Per Ian, price is hard to estimate. Could be lower as uniforms are no longer sewn as they were in the past. Chris reminded that we need a band assistant treasurer to do invoices. Bookkeeper can help with automation.</li> </ul>
<b>Executive Vice President's report</b>	<ul style="list-style-type: none"> <li>Traci Wertz requested that before we adjourn in May she'd like to nail down fundraisers and dates for the next school year. She is seeking input on restaurant cards. Will football want to run the card fundraiser again this year? We don't want to overlap.</li> </ul>
<b>President's report</b>	<ul style="list-style-type: none"> <li>Chris Myers wants to spend the next 3 months and over the summer generating ideas to get more volunteer participation. Think outside the box.</li> <li>Truck update: When the show choir went to Cincinnati, they were unable to use the 2nd box truck. Currently, we have \$30,000 in the savings account set aside for a new truck. Happy to hear from the district treasurer that they will take the donation of money and purchase the truck. Also, he likes that they would pay half. We may need to make the purchase sooner than expected.</li> <li>Theater vote is being tabled at this time at the directors' request as they have continuing discussions with the theater instructor. Chris referred to a letter drafted by Ian &amp; Michelle &amp; shared with the executive board. He felt the honesty &amp; transparency remark was rude &amp; unprofessional.</li> </ul>
<b>Program reports</b>	<b>OHS Choir</b>

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- Tim Smith was absent. Traci read his report: Keynote Classic is 4 days away. 13 choirs from 11 schools competing. Parents have done incredible job. Thank you to all of our committee heads & chairpersons. First 2 competitions: Keynotes 3rd overall in both, She-Notes won their division & made finals both times, Krew won best crew twice, Kambo #5 won "best band" once. Fantastic start to season. Kids are hungry for more. Show choir auditions on 3/1 & 3/2. Info & audition resources available to those interested. Concert choir auditions 2nd week of March. OMEA Contest Concert is 2/27. All concert choirs competing at OMEA District Contest on 3/10. Times not released yet. Anaika I. competed at OMEA Solo/Ensemble & received a superior rating.

#### **OHS Orchestra**

- Michelle Beck shared their concert is tomorrow (2/15). 2/24 Chamber; 2/25 Concert/Sinfonia. All State Orchestra gave a phenomenal performance 2 weeks ago. Try out results are due on 3/24. Keshav S. was in All-State Orchestra.

#### **OHS Band**

- Ian Brun reported Aoi N. went to OMEA Solo & Ensemble Contest and earned a Superior Rating. Band concert 2/28. OMEA District competition in Newark either 3/10 or 3/11. Won't know which until Monday of that week. Winterguard has upcoming competitions in Mason (3/11) and Hilliard-Bradley (3/19). Olentangy's OMEA Solo/Ensemble will be 4/15. Jazz band will perform 5/18 at the Clintonville Women's Club.

#### **SMS Choir - Silcott; SMS Orchestra - Irvine; SMS Band - Grimes**

- No representation at the meeting.
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#### **Old business**

- Nothing to report.
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#### **New Business**

- Vanessa shared the idea of creating a music newsletter. It could include sections about the various programs, what they are playing, when their concerts are, fun stuff, summer opportunities, etc. Do we need parents to opt in to get on the mailing list? Suggestions were made to get on social media and to share it in the Braves newsletter.
  - Sarah Myers wanted the board to be aware that OAB is talking about charging a rental fee for use of the indoor concession stand to be paid by non-OAB groups to maintain the equipment.
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#### **Adjourn**

- Motion to adjourn the meeting by Vanessa at 8:37 pm, seconded by Chris.
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**Executive Officers in Attendance:** Chris Myers (President), Traci Wertz (Vice President), Vanessa Hamilton (secretary)

**Other Attendees Signed In:** Ryan Jenkins, Summer Anthony, Rob Griffiths, Michelle Beck, Ian Brun, Dawn & Matt Carlson, Steve Hausfeld, Sarah Myers, Jill Pierson, Kathy Zunic

**Virtual Attendees:** Lisa Hausfeld

**Minutes taken by:** Vanessa Hamilton. **Next meeting:** April 11, 2023

**Notes from OLSD Treasurer Visit** - The district is reinstating their booster organization visits. Our new district treasurer, Ryan Jenkins, visited to answer questions.

Ryan shared some of his background. At Pickerington for 9 & a half years. Treasurer at 2 addl. districts. Prior to that principal & math teacher. Summer Anthony was also in attendance to observe. She is getting her treasurer license.

Ryan wants to be a resource for feedback & to provide support to our booster clubs to support the district mission. They value what we do. They need certain things to be done in a specific way. Keep district in the best light possible. Used example of sons wanting to help dad paint; dad needs to give specific instructions on how. This summer all boosters will be hosted at an event. Ideally, need at least the president & treasurer to attend. More folks even better. Hope to have 250-300 people attend.

Question about structure: articles are filed with the state; one tax ID. We have one parent entity for all 3 music groups. Ryan discussed a situation where one umbrella entity had subgroups that operated separately with their own officers, a hierarchy that reported up. Risky to do it that way. Boosters responsible for the actions of those below them. If they get their own checkbook, etc., parent organization loses control.

Want to maintain trust between boosters & district. If district becomes unwelcome, that is a red flag. If a group goes rogue, they could lose their tax-exempt status. The district would say that the organization is unknown to them. District wants to be welcome partners.

Regarding use of district-owned facilities (classroom, gym, theater, concession stand): Booster groups need to engage in some type of agreement with the district to use their facilities. The district has a vested interest in the activities of the booster groups. OAB uses the gym all year long. If the district was audited by the state, they would want to see that there was a contract and some consideration (\$) in exchange for the use of the gym. Their consideration or payment is everything they are already doing. Booster orgs may purchase equipment used by students or provide in kind contributions. The district needs to get those agreements in place. In kind must be equal to the agreement. Classic is a fundraiser, and the money raised is used to fund school programs. At the end of the year, share financial records with the district demonstrating all the money that was spent in support of the students. If no consideration, the state auditor could expand their audit to include OMBA. District wants us to raise money for support. Consideration does not need to be a physical item. Paying for staff or similar intangibles count. We can't pay for time at an overvalued amount. Time billed would be at comparable market value. Each facility may have a different cost. There would only be one master lease with appendix of facilities listed.

Question about truck: Can we finance a purchase? Any asset that is donated to the district needs to be without lien of any kind. Does the truck cost get shared with the district? OMBA can donate money & district will buy the truck. Our contact is Jeff Gordon (district business manager). District balances the needs of all schools; title IX equity; need to maintain balance.

Question about by-laws: Can they be reviewed by the district? The district does not have the ability to do this. The cost of lawyer review would be too expensive if they did every booster organization. Our own attorney or CPA would be good to review. Suggested Charitable Ohio website. We can adapt what we already have for any necessary changes.

Discussion about succession plan: Having a succession plan is really important. The district handbook is being revised, modified, & updated. It is good enough to use in the interim for guidance. Spend some time in a meeting to review it.

Additional questions feel free to reach out to [ryan\\_jenkins@olsd.us](mailto:ryan_jenkins@olsd.us). Reminder training will be held in June or July. Ryan wants to encourage continued partnership between the district and booster orgs. They don't want to be an impediment & want to build trust for doing things in a certain way.

Reminder about insurance: The district insurance representative will be at summer training. General liability insurance is extended to us. Directors & Officers (D&O) insurance is not provided. Their employee dishonesty bond does not protect us from Errors & Omissions (E&O) claims.

# OMBA Meeting Agenda

March 14, 2023

## EXECUTIVE OFFICERS

**President:** Chris Myers  
president@olentangymusic.org

**Executive Vice President:** Traci Wertz  
vicepresident@olentangymusic.org

**Treasurer:** Traci Wisard  
treasurer@olentangymusic.org

**Secretary:** Vanessa Hamilton  
secretary@olentangymusic.org

## OFFICERS

**Vice President, Concessions:** Traci Wertz  
concessions@olentangymusic.org

**Vice President, Band:** Lisa Hausfeld & Kathy Zunic  
bandrep@olentangymusic.org

**Assistant Treasurers, Concessions:** Andrea Calvaro  
Squaiella & Davi Jose Ferreira Squaiella  
concessionstreasurer@olentangymusic.org

**Assistant Treasurer, Band:** Open  
bandtreasurer@olentangymusic.org

**Vice President, Choir:** Open  
ohschoir@olentangymusic.org

**Assistant Treasurer, Choir:** Traci Wisard  
choirtreasurer@olentangymusic.org

## Agenda

1. Call to order
2. Secretary's report
  - a. Scholarship update
3. Concessions report
4. Treasurer's report
5. Vice President's report
6. President's report
7. Program reports
  - a. OHS Band, Choir, Orchestra
  - b. SMS Band, Choir, Orchestra
8. Old Business
9. New Business
10. Adjourn

## Upcoming meetings

- **April 11, 2023**
- **May 9, 2023**
- **June 13, 2023 Budget Vote**